

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDINANCE NO: 15-04

IN THE MATTER OF AMENDING
LANE CODE CHAPTER 2 TO
ESTABLISH A HEALTH PLAN SELF-
INSURANCE SUB-FUND

WHEREAS, the Board of Commissioners has the authority to approve amendments to the Lane Code;

WHEREAS, Lane County has chosen a self-funded option for the employee health plan that renews on August 1, 2015;

WHEREAS, the self-funded option includes costs for health and vision claims, employer contributions to health savings accounts, claims administration services, purchased stop loss insurance, consulting, wellness activities, employer sponsored onsite clinic, and any future employee premium contributions for the health plan; and

WHEREAS, the County must dedicate a Self-Insurance Fund as a separate fund in order to centrally account for all expenditures and reserves.

NOW, THEREFORE, the Board of County Commissioners of Lane County **ORDAINS** as follows:

1. Lane Code Chapter 2 is amended by removing, substituting and adding the following sections:

REMOVE THESE SECTIONS

n/a

INSERT THESE SECTIONS

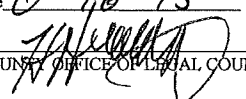
2.600-2.605

2. If any section, subsection, sentence, clause, phrase or portion of this Ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion is deemed a separate, distinct, and independent provision, and such holding does not affect the validity of the remaining portions.

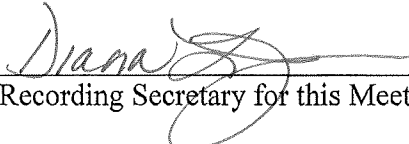
ENACTED this 14th day of July, 2014.



Jay Boziewich, Chair
Lane County Board of Commissioners

APPROVED AS TO FORM
Date 0-16-15


LANE COUNTY OFFICE OF LEGAL COUNSEL



Recording Secretary for this Meeting of the Board

LANE CODE
CHAPTER 2 CONTENTS

ADMINISTRATION

GENERALLY

- 2.005 Board Action.
- 2.010 Creation of Boards, Commissions, Etc.
- 2.020 Maintenance of the Code.
- 2.025 Ordinances Amending Code Provisions.
- 2.030 Failure to Comply.
- 2.040 Contracts Pursuant to Bid.
- 2.050 Long-Term Purchase Agreements for Personal Property.
- 2.060 Contract Review Board (CRB).
- 2.070 Subdivision Plat Approval.

COUNTY ADMINISTRATOR

- 2.110 County Administrator.
- 2.115 Additional Functions of the Office of County Administration.

MERIT SYSTEM

- 2.220 Merit System.
- 2.225 Application.
- 2.250 Administration.
- 2.255 Rules.
- 2.260 Classification Plan.
- 2.265 Compensation Plan.
- 2.270 Applications; Appointments and Promotions.
- 2.275 Probationary Period.
- 2.280 Tenure.
- 2.285 Suspension.

FAIR BOARD

- 2.300 Removal of Fair Board Members.

SELF-INSURANCE FUND RESTRICTIONS

- 2.400 Dedication of the Self-Insurance Fund.
- 2.405 Risk Management Program.
- 2.410 Self-Insurance Fund.
- 2.415 Delegation.

RETIREE MEDICAL BENEFIT TRUST FUND

- 2.500 Dedication of the Retiree Medical Benefit Trust Fund.

HEALTH PLAN SELF-INSURANCE MEDICAL SUB-FUND

- 2.600 Health Plan Self-Insurance Sub-Fund
- 2.605 Delegation

ELECTIONS/INITIATIVE AND REFERENDUM

- 2.620 Definitions.
- 2.625 Incorporation of State Law.
- 2.630 Voters' Pamphlet.
- 2.635 Initiative.
- 2.640 Referendum.
- 2.645 Revision of Charter.
- 2.650 Board Referral of Charter Revision.

LANE CODE
CHAPTER 2 CONTENTS

- 2.655 Inclusion in the Voters' Pamphlet.
- 2.657 Board Referral of a Measure.
- 2.659 Board Referral of Advisory Questions.

SERVICE DISTRICTS

- 2.660 Establishment of Local Service District.
- 2.665 Referendum in Local Service District.

REAL PROPERTY COMPENSATION/

REGULATION APPLICATION PROCESS

- 2.700 Findings and Purpose.
- 2.710 Definitions.
- 2.720 Application for Claim.
- 2.730 Completeness Review.
- 2.740 Application Review and Recommendation.
- 2.750 Application Notice.
- 2.760 Board Consideration and Decision.
- 2.770 Board Decision Effect.

COUNTY LANDS AND BUILDINGS

- 2.800 Parking.

FEES AND ASSESSMENTS

- 2.900 Fees to be Charged by the County Clerk for Recording and Other Services.
- 2.905 Law Enforcement Medical Liability Account Assessment.
- 2.920 Forfeiture Assets.

At left margin indicates changes
Bold indicates material being added
~~Strikethrough~~ indicates material being deleted

**LEGISLATIVE
FORMAT**

Chapter 2

2.600 Health Plan Self-Insurance Sub-Fund.

(1) The Health Plan Self-Insurance Sub-Fund is established within the County's Employee Benefit Fund to pay for health-related expenses incurred by County employees, eligible retirees, and their eligible dependents.

(2) The following expenditures may be charged to the appropriate account of the Sub-Fund:

(a) Direct and indirect costs and expenses related to administration, investigation, and payment of all claims arising from the County's health plan,

(b) Insurance premiums for County excess or stop-loss insurance coverage, and

(c) Other costs and expenses reasonably related to the health of County employees, including but not limited to, the financial administration of health claims, employer contributions to health savings accounts, claims administration services, allowable Patient Protection and Affordable Care Act (PPACA) fees/taxes, purchased stop loss insurance, consulting fees, wellness incentives and activities, and the employer sponsored onsite clinic.

(3) The following revenues may be credited to the appropriate account of the Health Plan Self-Insurance Sub-Fund:

(a) Monthly contributions charged to departments for coverage of budgeted full-time-equivalent (FTE),

(b) Employee premium contributions to the health plan, when determined to be necessary,

(c) Retiree self-pay premium contributions and any COBRA payments to the health plan, when determined to be necessary, and

(d) Any refunds, rebates, subrogation proceeds, or reimbursements related to plan administration.

(4) The Health Plan Self-Insurance Sub-Fund will be maintained at an appropriate level with consideration for County needs, exposures, reported claims and the reported claims experience of each department. The Sub-Fund level must be adequate to pay all claims, premiums, administration expenditures, reserves and future reserves for incurred unreported, claims.

(5) Except to pay costs and expenses in accordance with subsection (2) of this section, amounts may not be transferred from the Health Plan Self-Insurance Sub-Fund unless reserve levels exceed the limits determined by a qualified independent actuary.

(6) The County Administrator, in consultation with the Human Resources Director and the County's benefit consultant, will purchase excess or stop-loss insurance coverage in an amount determined to be reasonable and prudent.

2.605 Delegation.

The County Administrator will promulgate such procedures and budget instructions as are necessary to implement, maintain, and perform the duties mandated by this Section, which must include reserve policies not less than those established in Lane Manual 4.010(3)(a).

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