

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 18-02-06-03

IN THE MATTER OF EXTENDING THE INSURANCE CONSULTING CONTRACT WITH BROWN & BROWN NORTHWEST AND DELEGATING AUTHORITY TO THE COUNTY ADMINISTRATOR TO SIGN THE CURRENT AND FUTURE EXTENSIONS THROUGH JANUARY 30, 2025

**WHEREAS**, Lane Manual chapter 20 sets forth the County's policies regarding award, acceptance, and amendment of grants and contracts; and

**WHEREAS**, Lane Manual 20.270 specifically acknowledges and authorizes the appointment of an insurance consultant to assist the County in its insurance needs; and

**WHEREAS**, extending the contract for the current consultant for a longer period is, historically, a routine and advisable practice to reduce potential liability and reduce insurance costs; and

**WHEREAS**, the proposed amendment, and future amendments, exceeds the County Administrator's authority to execute granted in Lane Manual sections 20.650 to 20.665,

**NOW, THEREFORE**, the Board of County Commissioners of Lane County **ORDERS** as follows:

1. That the insurance consulting contract with Brown & Brown Northwest be extended; and
2. The County Administrator is delegated authority to sign the current and future extensions through January 30, 2025 as provided in the contract.

**ADOPTED** this 6th day of February, 2018.

*May Berginich*

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Chair  
Lane County Board of Commissioners

APPROVED AS TO FORM  
Date 4 Feb 2018 Lane County

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OFFICE OF LEGAL COUNSEL