

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 18-07-10-01

IN THE MATTER OF AMENDING LANE  
MANUAL CHAPTER 3 TO REVISE  
PROVISIONS PERTAINING TO THE LAW  
LIBRARY ADVISORY COMMITTEE (LM 3.610)

The Board of County Commissioners of Lane County **ORDERS** as follows:

Lane Manual Chapter 3 is amended by removing, substituting, or adding the following section:

**REMOVE THIS SECTION**

3.610


**INSERT THIS SECTION**

3.610

If any section, subsection, sentence, clause, phrase or portion of this Order or the referenced Lane Manual provisions is for any reason held invalid or unconstitutional by any court or administrative agency of competent jurisdiction, such portion is deemed a separate, distinct, and independent provision, and such holding does not affect the validity of the remaining portions.

Said section is attached hereto and incorporated herein by reference. The purpose of this substitution is to revise provisions pertaining to the Lane County Law Library Advisory Committee. (LM 3.610)

**ADOPTED** this 10th day of July 2018.



\_\_\_\_\_  
Jay Bozievich, Chair  
Lane County Board of Commissioners

APPROVED AS TO FORM

Date

6-26-18

\_\_\_\_\_  
LANE COUNTY OFFICE OF LEGAL COUNSEL

**BYLAWS:** Posted to Committee webpage. *(Revised by Order No. 16-04-05-06; Effective 4.5.16; 17-06-06-06, 6.6.17)*

### **3.610 Law Library Advisory Committee.**

Description: Advises the Law Librarian and Board of County Commissioners regarding the operations, policies, and financial requirements necessary to maintain adequate law library facilities and services. Makes recommendations for project priorities and long-range planning goals.

**DEPARTMENT:** County Administration Office.

**MEETING SCHEDULE:** Monthly, or as needed; at least quarterly.

**MEETING TYPE:** Non-Mandated.

**MEMBERSHIP:** Up to nine (9) and not fewer than seven (7) members. Consists of three (3) LCBA members appointed by the Lane County Bar Association, two (2) at-large lay (non-attorney) citizens appointed by the Board of Commissioners, and up to four (4) at-large members from the legal profession, including courts, legal aid, and related non-profits. One (1) person from the University of Oregon Law Library staff serves as an ex-officio member.

**MEMBERSHIP TERM:** At-large appointees serve at the will of the appointing Commissioner(s), but for no longer than four (4) years without reappointment.

**LIAISON:** One (1) member of the Lane County Board of Commissioners will be appointed as a liaison to this committee.

**EXPIRATION DATE:** None.

**VACANCIES:** Lane County Bar Association their members' fills vacancies annually; otherwise, per Lane County Advisory Committee Policy.

**REPORTS:** Per Lane County Advisory Committee Policy (Annual).

**MINUTES/AGENDAS:** Posted to Committee webpage.

**BYLAWS:** Posted to Committee webpage. *(Revised by Order No. 00-8-16-1; Effective 8.17.00; 05-5-11-4, 5.11.05; 09-4-29-1, 4.29.09; 11-9-14-1, 9.14.11; 17-06-06-06, 6.6.17)*

### **3.615 Parks Advisory Committee.**

Advises the Board of County Commissioners on park needs of County residents and visitors regarding County park facilities. Recommends priorities for projects, including financial and operational development and acquisition. Also provides recommendations regarding long-range planning for future park programs and future park needs. Serves as a liaison group representing the concern of the community with regard to parks.

**DEPARTMENT:** Department of Public Works.

**MEETING SCHEDULE:** Monthly.

**MEETING TYPE:** Non-Mandated.

**MEMBERSHIP:** (7) Consists of five members appointed by individual Commissioners and two at-large members.

**MEMBERSHIP TERM:** At the will of the appointing Commissioner(s), but for no longer than 4 years without reappointment.

**LIAISON:** One member of the Lane County Board of Commissioners will be appointed as a liaison to this committee.

**EXPIRATION DATE:** None.

**VACANCIES:** Per Lane County Advisory Committee Policy.

**REPORTS:** Per Lane County Advisory Committee Policy (Annual).

**MINUTES/AGENDAS:** Posted to Committee webpage.

**BYLAWS:** Posted to Committee webpage. *(Revised by Order No. 00-8-16-1; Effective 8.17.00; 09-4-29-1, 4.29.09; 11-9-14-1, 9.14.11; 17-06-06-06, 6.6.17)*

### **3.625 Public Health Advisory Committee.**

Makes recommendations to the Health Administrator and advises the Board of Health and Board of Commissioners on matters of public health, planning, policy development, control measures, funding,

At left margin indicates changes  
Bold indicates material being added  
Strikethrough indicates material being deleted

LEGISLATIVE  
FORMAT

3.610

Lane Manual

3.610

DEPARTMENT: County Administration Office.

MEETING SCHEDULE: Monthly, or as needed.

TYPE OF COMMITTEE Non-Mandated.

MEMBERSHIP: Advisory Board members must live within the geographical boundaries of Lane County. The Advisory Board will have up to fifteen (15) members and not fewer than nine (9) members. The Advisory board will ideally be made up of an odd number of members for voting purposes. At least 51% of the Advisory Board will be made up of individuals who identify with underrepresented communities, or are a part of an underrepresented community. One-third (1/3) of the Advisory Board will be made up of members that reside outside of the Eugene/Springfield Metro area. No fewer than two (2) members of the Advisory Board will reside outside of the Eugene/Springfield Metro area.

MEMBERSHIP TERM: The term of office will be two (2) years. The length of terms may be adjusted in order to create or maintain staggered terms. No member may serve more than two (2) full consecutive terms, or a total of five (5) years.

LIAISON: N/A.

EXPIRATION DATE: None.

VACANCIES: Per Lane County Advisory Committee Policy.

REPORTS: Per Lane County Advisory Committee Policy (Annual).

MINUTES/AGENDAS: Posted to Committee webpage.

BYLAWS: Posted to Committee webpage. *(Revised by Order No. 16-04-05-06; Effective*

*4.5.16; 17-06-06-06, 6.6.17)*

### 3.610 Law Library Advisory Committee.

Description: ~~Works with assigned county staff to develop advice as to the~~ **Advises the Law Librarian and Board of County Commissioners regarding the operations, policies, and financial requirements necessary to maintain adequate law library facilities and services. Makes recommendations for project priorities and long-range planning goals.**

DEPARTMENT: County Administration Office.

MEETING SCHEDULE: ~~In December or January of each year to discuss the upcoming budget process and to prepare recommendations for County Counsel to forward on to the Administrator for preparation of the proposed budget~~ **Monthly, or as needed; at least quarterly.**

MEETING TYPE: Non-Mandated.

MEMBERSHIP: **Up to nine (9) and not fewer than seven (7) members.**  
~~Consists of seven~~ **three (3) LCBA** members appointed by the Lane County Bar Association, two **(2) at-large lay (non-attorney)** citizens appointed by the Board of Commissioners, and **up to four (4) at-large members from the legal profession, including courts, legal aid, and related non-profits. One (1) a member of person** from the University of Oregon Law Library staff **serves** as an ex-officio member.

MEMBERSHIP TERM: At-large appointees serve at the will of the appointing Commissioner(s), but for no longer than **four (4)** years without reappointment.

LIAISON: One **(1)** member of the Lane County Board of Commissioners will be appointed as a liaison to this committee.

EXPIRATION DATE: None.

VACANCIES: Lane County Bar Association **their members'** fills vacancies ~~on an annual basis~~ **annually; otherwise, per Lane County Advisory Committee Policy.**

REPORTS: ~~None~~ **Per Lane County Advisory Committee Policy (Annual).**

MINUTES/AGENDAS: Posted to Committee webpage.

BYLAWS: Posted to Committee webpage. *(Revised by Order No. 00-8-16-1; Effective 8.17.00; 05-5-11-4, 5.11.05; 09-4-29-1, 4.29.09; 11-9-14-1, 9.14.11; 17-06-06-06, 6.6.17)*