

BEFORE THE BOARD OF COMMISSIONERS OF LANE COUNTY, OREGON

ORDER NO: 12-12-11-09

IN THE MATTER OF AMENDING
CHAPTER 60 OF LANE MANUAL TO
MAKE ADMINISTRATIVE CHANGES
AND TO REVISE MANUFACTURED
STRUCTURE OWNERSHIP FEES BY
ESTABLISHING NEW FEES;
EFFECTIVE JANUARY 1, 2013

WHEREAS, the Lane County Board of Commissioners has the authority to approve amendments to the Lane Manual; and

WHEREAS, certain changes to Lane Manual Chapter 60 are desired to establish a new \$70 processing fee, a new \$20 tax block removal fee, and special administrative, research and analysis fees for certain Manufactured Structures fees (LM 60.845 and 60.849), effective January 1, 2013; and

WHEREAS, the public was given the opportunity to comment on the proposed fees at the public meeting before the Board pursuant to ORS 294.160; and

WHEREAS, the Finance and Audit committee recommends approval of the proposed fee change.

NOW, THEREFORE, IT IS HEREBY ORDERED, Lane Manual Chapter 60 is amended by removing, substituting and adding the following sections:

REMOVE THESE SECTIONS

60.845

none

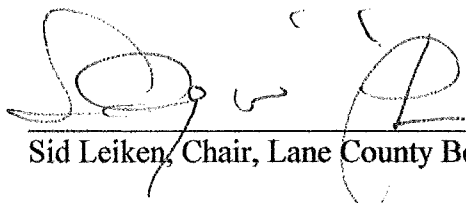
INSERT THESE SECTIONS

60.845

60.849

Amended sections 60.845 and 60.849 are attached hereto and incorporated herein by reference.

ADOPTED this _____ day of _____, 2012.



Sid Leiken, Chair, Lane County Board of Commissioners

APPROVED AS TO FORM

Date 12/21/12 Lane County

OFFICE OF LEGAL COUNSEL

60.845 Assessment and Taxation Fees.

The following fees shall be charged by the Department of Assessment and Taxation. Taxing districts will not be charged for routine requests for information.

- (1) Computation of the Deferred Tax Liability on Specially Assessed Property When No Formal Action Is Being Taken to Change the Status or Use of the Property. \$ 100.00
- (2) Assessment Roll Data on Microfiche/Microfilm \$ 2.50 per sheet
- (3) Assessment Roll Data on CD \$ 10.00 per year
- (4) Tax Statements on CD \$ 10.00 per year
- (5) Maps.
All Quantities \$ 5.00 each
Full set of Tiff or PDF Images on CD \$ 50.00 per set
- (6) Miscellaneous Products.
Plat/Subdivision Book \$ 2.50 per page
Donation Land Claim Book \$ 2.50 per page
- (7) Appraisal Cards, Description Cards and Account Information Retrieval.
Appraisal Cards..... \$ 2.00 each
Description Cards..... \$ 2.00 each
Computer Printout of Account..... \$.25 per page
- (8) Research, Custom Reports and Analysis.
GIS/Cadastral Specialist \$ 75.00/hour
GIS/Cadastral Technician \$ 65.00/hour
Property Appraiser 3 \$ 80.00/hour
Sales Data Analyst \$ 85.00/hour
Senior Accounting Clerk..... \$ 60.00/hour
Senior Office Assistant \$ 60.00/hour
Office Assistant 2/Accounting Clerk 2 \$ 55.00/hour

The rate used is dependent upon the position in the department required to perform the work. A minimum of one hour will be charged. At the assessor's sole discretion, price adjustments may be made downward in instances where it is anticipated that custom reports and/or the research and analysis they require will be reused.

- (9) CDs. \$ 1.00 each

When used to provide the research requested (requires an hour minimum of one of the rates above).

- (10) Payment. All charges assessed should be paid in cash or check upon delivery of the service or product. If a party requests a billing, the minimum amount charged will be \$5.00.

- (11) Postage. The cost of postage will be added to any mailing.

- (12) Copies of Payment Checks.

When research occurs to provide a party with a copy of their tax payment check \$ 10.00 each

- (13) Returned Check Fees.

The Department of Assessment and Taxation shall collect a fee from the maker of any check to Lane County, which is returned for non-payable funds in the maker's checking account. \$ 15.00 per check

- (14) Farm Deferral Reapplication Fee.

Upon reapplication for a Farm Deferral, a fee of \$1.00 per \$1,000 of real market value, with a minimum fee of \$10 and a maximum fee of \$250.00.

- (15) Property Tax Exemption for Special Organizations – Late Filing Fee.

Any statement filed after December 31 of the assessment year for which the exemption is first desired, must be accompanied by a late fee of the greater of \$200, or one-tenth of one percent of the real market value of the property to which the statement pertains, as determined for the assessment year by the assessor for this purpose (per ORS 307.162(2)).

(16) Veteran's Exemption – Late Filing Fee

Exemption applications received after the April 10 deadline of each year shall still be able to secure the exemption, if still qualified, by making application therefore to the county assessor not later than May 1 of the current year, accompanied by a late-filing fee (per ORS 307.260(b)). \$ 10.00

(17) Regional Land Information Data (RLID) Extracts

For commercial customers, an up-to-date listing of Lane County property information updated and extracted quarterly (4 per year)..... \$ 450.00 per anum

One-time extract of Lane County information..... \$ 115.00 each time

(Revised by Order No. 01-9-5-12, Effective 9.5.01; 03-11-12-8, 11.12.03; 07-5-23-1, 7.1.07)

60.849 Manufactured Home Ownership

The following fees are established and chargeable by Lane County in accordance with and ORS 446.646.

- | | | |
|-----|--|--------------|
| (1) | Transfer of manufactured structure ownership,..... | \$70 |
| (2) | Trip Permit | \$5 |
| (3) | LOIS processing fee | \$55 |
| (4) | Tax block removal | \$20 |
| (5) | Special administrative, research, and analysis: | |
| (a) | Office Assistant 2/Acct Clerk 2 | \$55.00/hour |
| (b) | Sr. Office Assistant | \$60.00/hour |
| (c) | Engineering Tech | \$80.00/hour |
| (d) | Engineering Analyst | \$90.00/hour |

*(Revised by Order No. *, Effective *)*

At left margin indicates changes
Bold indicates material being added
~~Strikethrough~~ indicates material being deleted

**LEGISLATIVE
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- ~~(14) Manufactured Structure Fees.~~

~~Convert manufactured structure to real property \$ 55.00~~

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